

# ROLLING HILLS LADIES GOLF ASSOCIATION

## CONSTITUTION AND BYLAWS

### ARTICLE I

#### Name

The name of this organization shall be ROLLING HILLS LADIES GOLF ASSOCIATION (RHLGA) which consists of Day and Night Leagues.

### ARTICLE II

#### Object

The object of this association is to foster, promote and advance the true spirit of the game of golf.

### ARTICLE III

#### Membership

Any adult female member 18 years or older or who has graduated from high school and is in good standing of Rolling Hills Country Club (RHCC), shall be eligible for membership in this organization as a regular member, upon payment of dues to the respective league(s) of the Association.

### ARTICLE IV

#### Elections

Section 1. The officers of each league shall be President, Vice President, Secretary, and Treasurer. Elections will be held at both October league meetings and officers shall be elected for a two year term.

Section 2. Term of office shall run from January 1 through December 31 of any year.

Section 3. Vacancies during a term will be filled by the Executive Committee of each respective league.

### ARTICLE V

#### Board of Directors

Section 1. The Executive Committee of each league will be the four elected officers.

Section 2. The Board of Directors of the Association will consist of the Executive Committee from both Leagues.

Section 3. The Board of Directors will have the power to act on behalf of the Association consistent with the provisions of the Constitution and Bylaws.

## ARTICLE VI

### Meetings

Section 1. A meeting of the Board of Directors will be held at the beginning of the new calendar year. Presidents of the two leagues will call this meeting and any other special meetings deemed necessary to carry on business of the Association.

Section 2. The President shall call a meeting of the Executive Committee of their respective league at the beginning of the term of office, and other special meetings deemed necessary to carry on the business of the league.

Section 3. Two-thirds of the Board of Directors shall constitute a quorum at Association Board Meetings. Two-thirds of the Executive Committee shall constitute a quorum at each league's Executive Committee Meetings.

Section 4. Monthly meetings of the leagues shall be held at the clubhouse April through October. Meeting dates will be determined by the respective league's Executive Committees at the start of the golfing season.

## ARTICLE VII

### Duties of Officers

#### Section 1. President

1. Shall preside at all meetings of the Executive Board, special meetings and regular meetings of the Association.
2. Require regular reports from all officers, standing committees, and special committees as deemed necessary.
3. Be an ex-officio member of all committees except the Nominating Committee.
4. Name Special Committees to carry out unusual functions of the Association.

#### Section 2. Vice President

1. Shall, in the absence of the President, assume all duties of that office; and upon resignation or death of the President, become President for the unexpired term.
2. Assist the President in fulfilling duties and goals of her office.

### Section 3. Secretary

1. Shall record and read minutes of general meetings; record minutes of Executive Board meetings and give a report to the membership.
2. Handle all correspondence, including cards for sickness and death of members and their immediate family members.
3. Maintain a permanent file of minutes of all meetings and correspondence.

### Section 4. Treasurer

1. Collect dues and fees from members and maintain a record of such payments.
2. Pay bills as authorized by the Executive Committee.
3. Provide a monthly balance report at all general meetings and make a complete financial statement report annually to the Executive Committee.
4. Set up a simple set of books in permanent form to be passed on to her successor.

## ARTICLE VIII

### Dues

Section 1. The dues of this Association shall be determined annually by the Board of Directors and voted on at the first meeting of the year.

Section 2. Ladies Association dues must be paid prior to any tournament.

## ARTICLE IX

### Obligations

The acceptance of membership in the Association shall bind each member to uphold all provisions of the Constitution and Bylaws, and other rules of the Association; and to accept and enforce all decisions of the Board of Directors acting within its jurisdiction.

## ARTICLE X

### Amendments

This Constitution may be amended by a majority of the members present, provided prior notice of the proposed amendment has been given.

This Constitution and Bylaws were reviewed and revised by Suzanne Jackson, Terris McClain, Sandy Swann, Sharon Gunn, Andrea Berschied, DeeDee Whitaker, Kim Denton, and Terry Sorrell. Any previous constitution is null and void.

Amended this 2<sup>nd</sup> day of August 2016.